



**POSTED: April 9<sup>th</sup>, 2024    DEADLINE: Until Filled**

**JOB DESCRIPTION**

**POSITION:** Slot Technician

**DEPARTMENT:** Slots

**LOCATION:** Resort

**SUPERVISOR:** Slot Supervisor

**EMPLOYMENT:** Full-Time

**PAY RATE:** \$16.00 - \$21.00/Hour (Non-Exempt) D.O.E

**LICENSE STATUS:** Key-Employee

**JOB DESCRIPTION:**

Ensures that slot machines are kept in good, working order and meet all requirements set out for fair and legal operation. Assists guests as needed and responds to all requests for assistance from guests and Management.

**RESPONSIBILITIES:**

- Provide excellent service to guests, internal and external, through active guest engagement and positive attitude.
- Shall be required to read, implement, and adhere to all NWCR Policies and Procedures, LVD Gaming Ordinance, Tribal/State Gaming Compact, NIGC Minimum Internal Control Standards, Indian Gaming Regulatory Act, LVD Tribal Internal Control Standards, Title 31 Minimum Internal Control Standards, NWCR Casino Employee Handbook, Slots Department Policy and Procedure Manual.
- Replaces parts, paper and cleans machines as needed.
- Repairs equipment used in slot department.
- Ensures all machines meet regulatory standards.

- Removes machines from floor as necessary (machines weigh approx. 150 pounds to 200 pounds and are moved with the aid of a dolly).
- Maintains an orderly workshop environment.
- Maintains documentation of parts used in repairing slot machines.
- Safeguards all casino assets.
- Assists in the development of policies and training procedures.
- To remain in compliance with Casino Regulatory policies and procedures, employees are required to attend all necessary meetings and trainings facilitated by Management.
- Due to the dynamic Casino Environment from time to time, we require employees to be flexible and assume other responsibilities assigned by management.

### **MINIMUM QUALIFICATIONS:**

- Must have a High School Diploma or G.E.D.
- Demonstrated skill in the repair of electronic equipment is required.
- Knowledge of electronic and electrical systems is required.
- Must have the ability to accomplish assigned work with a limited amount of supervision.
- Ability to communicate effectively, orally, and in writing is required.
- Must pass background checks and other pre-employment screenings necessary to receive and maintain a Gaming License.

### **PREFERRED QUALIFICATIONS:**

- Completion of an electronics gaming or amusement technical training course is desired.
- Prior casino experience.

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.*

### **PREFERENCE FOR HIRING:**

**Preference shall be given when it is established that the applicant meets the qualifications as stated in the job description. The following order shall be adhered to for hiring:**

- **Enrolled LVD Tribal Member**
- **Parents/Legal Guardian of LVD Tribal member children and spouses of Tribal Members**
- **Other Native Americans**
- **All Others**

**Date Approved by LVD Gaming Commission: 05/16/2023.**

**Date Approved by the Public Enterprise Finance Commission (PEFC): 08/29/2023.**

**Northern Waters Casino Resort**

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**Sign \_\_\_\_\_ Date \_\_\_\_\_**